



## SET-UP GUIDE

WELCOME TO YOUR NEW TELEPHONE SYSTEM

- 1) Your hardware will be delivered to your site. Each item will be individually addresses to the user. This makes it easy to ensure each user gets the correct telephone.

Don't forget to count the number of boxes to ensure the delivery person has given you them all.



2) Unpack the boxes



3) Plug the equipment together.



- 4) Plug the network cable into your network port and ensure that the other end connects to the Internet via your router (and usually a switch).



- 5) Put the phone on your desk and start using it.



Call 01782 608608, email [support@telephonesystems.cloud](mailto:support@telephonesystems.cloud) or visit <https://telephonesystems.cloud/help/> for additional support.